

# THE OXFORD COLLEGE OF ENGINEERING

(Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE New Delhi, Accredited by NAAC & NBA New Delhi and Recognized by UGC under section 2(f))  
Bommanahalli, Hosur Road, Bengaluru - 560068.

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[www.theoxfordengg.org](http://www.theoxfordengg.org)

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## STUDENT MENTORING POLICY

Mentoring system is developed in the Institute to ensure capacity and capability building to implement the provisions of the national education policy (NEP) 2020 effectively.

The approach includes

- Designing the mentoring programme at the Department level,
- Selection and orientation of mentors,
- Selection and orientation of mentees,
- Standardizing mentoring process,
- Monitoring of outcomes of the mentoring programme

## OBJECTIVES OF MENTORING POLICY

The Primary motto of the Policy is to augment Teaching Learning Process and to identify fundamental mechanisms that will

- Focus and motivate students to achieve learning goals and thereby improve their academic performance.
- Provide students with career and non-academic counseling.
- Provide students with information on preparatory courses such as skill courses, bridge courses etc. for their academic prosperity.
- To channel, persuade, and counsel the students on imminent student life, student health, mental and emotional well-being
- To channelize the grievance recording and addressal process with appropriate resources, support and referral available.
- To provide professional advice as psychological well being

## ROLE AND RESPONSIBILITIES OF THE MENTOR

- Orientation to the mentees on how to accomplish their goals
- Provide guidance and help to increase the mentee's exposure to new experiences.
- Counsel to enhance the mentee's self-esteem through supportive, non-judgmental discussions.
- Communicate through active listening. Focus fully on the mentee and show active verbal and non-verbal signs of listening.

- Maintain strict confidentiality of the information shared by the mentee.
- Be a role model to walk the talk and exhibit the behaviors essential for success
- If needed arrange/suggest/recommend for special counseling.
- Arrange special academic tutoring to the mentees with an appropriate faculty.
- Identifying need for psychological counselling if any

## MENTEE'S ROLES AND RESPONSIBILITIES

- For initiating all contact with the mentor and should be prepared and punctual for the mentoring sessions.
- For establishing the agenda for the conversation. The student might even email topics to the mentor ahead of time. At the beginning of each session, the mentee should provide a brief update on progress since the last conversation.
- Should share his/her ideas, concerns, and professional goals so that the mentor is able to place the situation in perspective.
- To adhere to the mentoring schedule ensuring that conversations start and end on time, the mentee will demonstrate respect and responsibility.
- Mentee should ask direct questions about what he/she most want to know and shouldn't be shy about asking. Mentee is responsible for ensuring, the conversation meets, his/her needs.

The ratio of the Mentor and Mentees is decided on the basis of the number of students and the faculty in the departments. It is expected by the mentor to monitor a progress/performance record of the students and share it with their parents in the parent teacher association (PTA) meetings. A report of the same is submitted to IQAC for monitoring.

  
 PRINCIPAL  
 The Oxford College of Engineering  
 Bommanahalli, Hosur Road  
 Bengaluru-560 068



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Minutes of Meeting

## Mentor-Mentee Committee

Meeting No:1 /2022-2023

Date: 02.05.22

### Agenda-

1. Discussion on previous semester marks
2. Internal assessment exams
3. Academic problem
4. Co-curricular activities
5. Attendance
7. Any other issues

### MEMBERS PRESENT

SL NO.	STUDENT NAME	Dept	Year
1	AFTAB MANSURI	CSE	III Year
2	AKASH N	CSE	III Year
3	AKHILA KS	CSE	III Year
4	AKSHITHA N	CSE	III Year
5	AMBIKA R	CSE	III Year
6	ANIRUDH S KUMAR	CSE	III Year
7	ARCHANA G	CSE	III Year
8	ARINDAM RATHORE R	CSE	III Year
9	ARJUN R	CSE	III Year
10	ARKESH V KUMAR	CSE	III Year
11	ARPITA	CSE	III Year
12	ARYA P B	CSE	III Year
13	ASHUTOSH BABBAR	CSE	III Year
14	ATLA VENKATA SUMANTH REDDY	CSE	III Year



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15	AVIJIT GHOSH	CSE	III Year
16	B V KEERTHANA	CSE	III Year
17	BANDAKSHARI U	CSE	III Year
18	BASHARAT KHURSHEED	CSE	III Year
19	Dr. E.Saravanakumar	CSE	Associate Professor
20	Mr. R. Raghu	CSE	Assistant Professor

HEAD OF THE DEPARTMENT  
DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING  
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2	C CHANDAN	CSE	III Year
3	CHANDANA N C	CSE	III Year
4	CHELANA PANDA	CSE	III Year
5	CHITRA B	CSE	III Year
6	DEEPAK D	CSE	III Year
7	DEEPAK L	CSE	III Year
8	DEEPAK N	CSE	III Year
9	DEEPIKA B R	CSE	III Year
10	DIVITH P	CSE	III Year
11	EDIGA VAMSI KRISHNA	CSE	III Year



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12	F MARIA JASMIN	CSE	III Year
13	G BHARGAV TEJA	CSE	III Year
14	GURUPRASAD DANDAGI	CSE	III Year
15	HEMANT RAJ SINGH	CSE	III Year
16	HUDSON DANIEL	CSE	III Year
17	J HARRIS THEODARE J	CSE	III Year
18	JAMPANA DARSH RAJU	CSE	III Year
19	Ms. Shobha T	CSE	Associate Professor
20	Dr. E.Saravanakumar	CSE	Associate Professor

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2	K SANDEEP SRINIVAS	CSE	III Year
3	KAVYA C R	CSE	III Year
4	KEERTHANA S	CSE	III Year
5	R K KILLIVALAVAN	CSE	III Year
6	KISHAN G	CSE	III Year
7	KOMAL SHARMA	CSE	III Year
8	KOTIAN PREKSHA PREMNATH SUJA	CSE	III Year
9	KUSHAL J	CSE	III Year
10	LIKHITHA KOMMURI	CSE	III Year
11	MANIBHARADI	CSE	III Year



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12	MEDAM BALA SRUJANESWARA SAI	CSE	III Year
13	MEGHANA G	CSE	III Year
14	MOHAMMED SIDDIQ BAIG	CSE	III Year
15	MOHAMMED YASEEN N	CSE	III Year
16	MOHIT SHARMA	CSE	III Year
17	MONISHA PRIYA S	CSE	III Year
18	MUDAGANDUR NIRBHAYMANOJ	CSE	III Year
19	Ms.Seema Patil	CSE	Associate Professor
20	Ms. Shobha T	CSE	Associate Professor

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1	NARENDRA S	CSE	III Yr
2	NAVYA S	CSE	III Yr
3	NIKHIL G MENDON	CSE	III Yr
4	NIVETHA E	CSE	III Yr
5	PALLAVI K M	CSE	III Yr
6	PALLAVI MADIWALAR	CSE	III Yr
7	PETA PAVAN KUMAR REDDY	CSE	III Yr
8	PRATHIKSHA S	CSE	III Yr
9	R AKSHITHA SREE	CSE	III Yr
10	RACHANA M	CSE	III Yr
11	RAHUL M	CSE	III Yr
12	RAHUL R	CSE	III Yr
13	RAKSHITHA KADEKAR	CSE	III Yr
14	RAVI KIRAN S	CSE	III Yr
15	REKHA K	CSE	III Yr
16	RUSHALI S	CSE	III Yr



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17	SRIDHARN S Y	CSE	III Yr
18	SAHAI H R	CSE	III Yr
19	SAHANA K	CSE	III Yr
20	SAI SUMANTH S	CSE	III Yr
21	SAIFULLA BAGALKOT	CSE	III Yr
22	Ms. Jesy Janet Kumari	CSE	Assistant Professor
23	Dr. Budesab	CSE	Assistant Professor

*Narada*

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1	SANGEETHA P	CSE	III Yr
2	SANJANA H B	CSE	III Yr
3	SANTOSH KUMAR PANDEY	CSE	III Yr
4	SARVESH P	CSE	III Yr
5	SHAKTIVELU G	CSE	III Yr
6	SHASHANK K P	CSE	III Yr
7	SHIBANGI LODH	CSE	III Yr
8	SHWETHA R	CSE	III Yr
9	SNEHAL KUMAR SINGH	CSE	III Yr
10	SOURABH	CSE	III Yr



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11	SRISHTI U	CSE	III Yr
12	SUBHASH CHANDRA	CSE	III Yr
13	SUCHITRA MALLIK	CSE	III Yr
14	SUHAS K	CSE	III Yr
15	SURYA PEKET	CSE	III Yr
16	SUSHMITHA N JALLI	CSE	III Yr
17	SWASTIK PRADHAN	CSE	III Yr
18	SYEDA MISBAH HUSSAIN	CSE	III Yr
19	TEJASHWINI ALGOOD	CSE	III Yr
20	TEJASWINI K S	CSE	III Yr
21	THRISHA R	CSE	III Yr
22	THRUPTHI P	CSE	III Yr
23	Ms. Lenish	CSE	Assistant Professor
24	Dr. Budesab	CSE	Assistant Professor

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1	TOMS JOHN	CSE	III Yr
2	TUSHAR	CSE	III Yr
3	UJALA BHARTI	CSE	III Yr
4	VARSHA N	CSE	III Yr
5	VIDULA R	CSE	III Yr
6	RAHUL RAJESH	CSE	III Yr
7	AKASH KHIMAVATH U	CSE	III Yr
8	YASHASWI R	CSE	III Yr
9	RAKSHITHA G S	CSE	III Yr
10	K GOWTHAMAN	CSE	III Yr



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11	BASKAR VB	CSE	III Yr
12	BHARATH RAJ	CSE	III Yr
13	HANUMANTHAPPA	CSE	III Yr
14	HEENA HOUSAR	CSE	III Yr
15	MANASWI	CSE	III Yr
16	POOJA	CSE	III Yr
17	R. Raghu	CSE	Assistant Professor
18	Dr. Budesab	CSE	Assistant Professor

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## Minutes of Meeting

### Mentor-Mentee Committee

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Date: 16.08.23

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2	AKASH N	CSE	IV Year
3	AKHILA KS	CSE	IV Year
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6	ANIRUDH S KUMAR	CSE	IV Year
7	ARCHANA G	CSE	IV Year
8	ARINDAM RATHORE R	CSE	IV Year
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14	ATLA VENKATA SUMANTH REDDY	CSE	IV Year
15	AVIJIT GHOSH	CSE	IV Year
16	B V KEERTHANA	CSE	IV Year
17	BANDAKSHARI U	CSE	IV Year
18	BASHARAT KHURSHEED	CSE	III Year
19	Dr. E.Saravanakumar	CSE	Associate Professor
20	Mr. R. Raghu	CSE	Assistant Professor

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3	CHANDANA N C	CSE	IV Year
4	CHETANA PANDA	CSE	IV Year
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6	DEEPAK D	CSE	IV Year
7	DEEPAK L	CSE	IV Year



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9	DEEPIKA B R	CSE	IV Year
10	DIVITH P	CSE	IV Year
11	EDIGA VAMSI KRISHNA	CSE	IV Year
12	F MARIA JASMIN	CSE	IV Year
13	G BHARGAV TEJA	CSE	IV Year
14	GURUPRASAD DANDAGI	CSE	IV Year
15	HEMANT RAJ SINGH	CSE	IV Year
16	HUDSON DANIEL	CSE	IV Year
17	J HARRIS THEODARE J	CSE	IV Year
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3	KAVYA C R	CSE	IV Year
4	KEERTHANA S	CSE	IV Year
5	R K KILLIVALAVAN	CSE	IV Year
6	KISHAN G	CSE	IV Year
7	KOMAL SHARMA	CSE	IV Year



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8	KOTIAN PREKSHA PREMNATH SUJA	CSE	IV Year
9	KUSHAL J	CSE	IV Year
10	LIKHITHA KOMMURI	CSE	IV Year
11	MANIBHARADI	CSE	IV Year
12	MEDAM BALA SRUJANESWARA SAI	CSE	IV Year
13	MEGHANA G	CSE	IV Year
14	MOHAMMED SIDDIQ BAIG	CSE	IV Year
15	MOHAMMED YASEEN N	CSE	IV Year
16	MOHIT SHARMA	CSE	IV Year
17	MONISHA PRIYA S	CSE	IV Year
18	MUDAGANDUR NIRBHAYMANOJ	CSE	IV Year
19	Ms.Seema Patil	CSE	Associate Professor
20	Ms. Shobha T	CSE	Associate Professor

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## Minutes of Meeting

### Mentor-Mentee Committee

**Meeting No:1 /2022-2023**

**Date: 16.08.23**

#### Agenda-

1. Discussion on previous semester marks
2. Internal assessment exams
3. Academic problem
4. Co-curricular activities
5. Attendance
7. Any other issues

#### MEMBERS PRESENT

SL NO.	STUDENT NAME	Dept	Year
1	NARENDRA S	CSE	IV Year
2	NAVYA S	CSE	IV Year
3	NIKHIL G MENDON	CSE	IV Year
4	NIVETHA E	CSE	IV Year
5	PALLAVI K M	CSE	IV Year
6	PALLAVI MADIWALAR	CSE	IV Year
7	PETA PAVAN KUMAR REDDY	CSE	IV Year



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8	PRATHIKSHA S	CSE	IV Year
9	R AKSHITHA SREE	CSE	IV Year
10	RACHANA M	CSE	IV Year
11	RAHUL M	CSE	IV Year
12	RAHUL R	CSE	IV Year
13	RAKSHITHA KADEKAR	CSE	IV Year
14	RAVI KIRAN S	CSE	IV Year
15	REKHA K	CSE	IV Year
16	RUSHALI S	CSE	IV Year
17	SRIDHARN S Y	CSE	IV Year
18	SAHAI H R	CSE	IV Year
19	SAHANA K	CSE	IV Year
20	SAI SUMANTH S	CSE	IV Year
21	SAIFULLA BAGALKOT	CSE	IV Year
22	Ms. Jesy Janet Kumari	CSE	Assistant Professor
23	Dr. Budesab	CSE	Assistant Professor

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## **Minutes of Meeting**

### **Mentor-Mentee Committee**

**Meeting No:1 /2022-2023**

**Date: 16.08.23**

#### **Agenda-**

1. Discussion on previous semester marks
2. Internal assessment exams
3. Academic problem
4. Co-curricular activities
5. Attendance
7. Any other issues

#### **MEMBERS PRESENT**

SL NO.	STUDENT NAME	Dept	Year
1	SANGEETHA P	CSE	IV Year
2	SANJANA H B	CSE	IV Year
3	SANTOSH KUMAR PANDEY	CSE	IV Year
4	SARVESH P	CSE	IV Year
5	SHAKTIVELU G	CSE	IV Year
6	SHASHANK K P	CSE	IV Year
7	SHIBANGI LODH	CSE	IV Year
8	SHWETHA R	CSE	IV Year
9	SNEHAL KUMAR SINGH	CSE	IV Year
10	SOURABH	CSE	IV Year



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11	SRISHTI U	CSE	IV Year
12	SUBHASH CHANDRA	CSE	IV Year
13	SUCHITRA MALLIK	CSE	IV Year
14	SUHAS K	CSE	IV Year
15	SURYA PEKET	CSE	IV Year
16	SUSHMITHA N JALLI	CSE	IV Year
17	SWASTIK PRADHAN	CSE	IV Year
18	SYEDA MISBAH HUSSAIN	CSE	IV Year
19	TEJASHWINI ALGOOD	CSE	IV Year
20	TEJASWINI K S	CSE	IV Year
21	THRISHA R	CSE	IV Year
22	THRUPTHI P	CSE	IV Year
23	Ms. Lenish	CSE	Assistant Professor
24	Dr. Budesab	CSE	Assistant Professor

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## Minutes of Meeting

### Mentor-Mentee Committee

Meeting No:1 /2022-2023

Date: 16.08.23

#### Agenda-

1. Discussion on previous semester marks
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5. Attendance
7. Any other issues

#### MEMBERS PRESENT

SL NO.	STUDENT NAME	Dept	Year
1	TOMS JOHN	CSE	IV Year
2	TUSHAR	CSE	IV Year
3	UJALA BHARTI	CSE	IV Year
4	VARSHA N	CSE	IV Year
5	VIDULA R	CSE	IV Year
6	RAHUL RAJESH	CSE	IV Year
7	AKASH KHIMAVATH U	CSE	IV Year
8	YASHASWI R	CSE	IV Year
9	RAKSHITHA G S	CSE	IV Year
10	K GOWTHAMAN	CSE	IV Year



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11	BASKAR VB	CSE	IV Year
12	BHARATH RAJ	CSE	IV Year
13	HANUMANTHAPPA	CSE	IV Year
14	HEENA HOUSAR	CSE	IV Year
15	MANASWI	CSE	IV Year
16	POOJA	CSE	IV Year
17	R. Raghu	CSE	Assistant Professor
18	Dr. Budesab	CSE	Assistant Professor

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