

CHILDREN'S EDUCATION SOCIETY (Regd.) Administrative Office: 1st Phase JP Nagar, Bengalury - 560 073@-030.1041 0501 - 50

THE OXFORD COLLEGE OF ENGINEERING

Recognized by the Govt. of Karastaka, Additioned to Viccorcurveys Technological University, Relayard & hyproved by A.I.C.T.E. New Dolld, Accordined by N.A.C.A. & NBA New Dolld: and Recognized by UCC Under Section in Bommunushalli, House Road, Bangalove, Scotock & con. 1011001-1002, For. 008 - 16110021-10110028 F. mail-

TOCE/EST/06/2022-23/177

2/08/2022

CIRCULAR

This is to inform that, College Internal Complaints Committee has been constituted for 2022-23 with the following members.

SLNO	Name of the Member	Designation	Position	
1	Dr. N.Kannan	Principal	Chairperson	
2	Dr. Manju Devi	HOD-ECE	Member Secretary	
3	Dr. Pallavi S G	Prof- Engg Chemistry	Member	
4	Prof. Bheemeshwara Reddy	Head- Corporate Relations	Member	
5	Prof. Seema	AP- MTE	Member	
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member	
7.	Mr. Sunil	Legal Officer	Member	
8.	Student Member	UG/PG	Member	

The Committee shall be responsible to ensure that grievances are dealt with effectively in accordance with the Grievance Procedures.

Copy to:

1. The Chairman, The Oxford Educational Institutions

2. All HODs, TOCE

3. Concerned Members

4. Notice

5. Office

PRINCIPAL
The Oxford College of Engineering

Bommana all, Hosur Road Bengaluru-560 068



CHILDREN'S EDUCATION SOCIETY (Regd.) Administrative Office:1st Phase JP Nagar, Bengaluru - 560 078@: 080-3041 0501 - 502

THE OXFORD COLLEGE OF ENGINEERING

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Circular

TOCE/EST/03/2022-23/178

03-08-2022

To

All Members, Internal Complaints Committee, The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 8thAugust 2022 at 2:00pm in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

- 1. Objectives of constitution of Internal Complaints Committee.
- 2. To plan activities for the year 2021-22.

Copy to:-

Chairperson.

All members of Internal Complaints Committee.

The Oxford College of Engineering Bommenahalli, Hosur Road

Bengaturu-560 068



8thFebruary 2023 at 11:00am

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 8th February 2023 at 11:00am in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	Designation	Position	Signature
1	Dr.N.Kannan	Principal	Chairperson	,OX
2	Dr.Manju Devi	HOD-ECE	Member Secretary	want
3	Dr.Pallavi S G	Prof- Engg Chemistry	Member	Talled
4	Prof. Bheemeshwara Reddy	Head- Corporate Relations	Member	V.8V.Z
5	Prof. Seema	AP- MTE	Member	Juma
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member	CA.
7	Mr. Sunil	Legal Officer	Member	Suil
8	Student Member	UG/PG	Member	Suns

Agenda:

- 1. To review on MoM and understand the cases if any.
- 2. To evaluate the actions taken up to redress the grievances of the students.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to second year students on 'Security applications related to Social media'.
- It is observed that no grievances were reported.

Decisions Taken:

- To create awareness among students about the importance of Internal Complaints Committee.
- Mentors were entrusted the responsibility and asked to counsel their respective mentees.

Action Taken:

An awareness session was scheduled for first year girl students of all departments on Scholarships for their education.

Principal

PRINCIPAL The Oxford College of Engineering Bommanahalli, Hosur Road

Bengaluru-560 068



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Circular

TOCE/EST/03/2022-23/204

Date: 10/11/2022

To

All Members, Internal Complaints Committee, The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 15thNovember 2022 at 11:00am in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To review and discuss the grievance cases if any.

2. To review those grievances are dealt with effectively in accordance with the Grievance Procedures.

PRINCIPAL

The Oxford College of Engineering
Bommanahalli, Hosur Road

Bengaluku-560 068

Copy to:-

Chairperson.

All members of Internal Complaints Committee.



15thNovember 2022 at 11:00am

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 15th November 2022 at 11:00am in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	Designation	Position	Signature
1	Dr.N.Kannan	Principal	Chairperson	19
2	Dr.Manju Devi	HOD-ECE	MemberSecretary	und
3	Dr. Pallavi S G	Prof- Engg	Member	Paller
	ing the property on Loon	Chemistry		The state of the s
4	Prof. Bheemeshwara Reddy	Head- Corporate	Member	1.3/21
	the transfer of the same of	Relations		1 .a
5	Prof. Seema	AP- MTE	Member	huma
6	Mrs. Christy Abraham	Social Work	Member	CA.
		Professional-NGO		
7	Mr. Sunil	Legal Officer	Member	Syril
8	Student Member	UG/PG	Member	Swings

Agenda:

- 1. To review and discuss the grievance cases if any.
- 2. To review those grievances are dealt with effectively in accordance with the Grievance Procedures.

The following points were discussed during the meeting:

- Chairperson welcomed all the committee members and explained about the objectives of Internal Complaints committee.
- Chairperson discussed the roles of members and the way to handle if any complaints arise and to take immediate action for the complaints of students.

Decisions Taken:

- To create awareness among students about the objectives of forming Internal Complaints Committee.
- Class teachers were entrusted the same.
- To display details of Internal Complaints Committee in all departments.
- An awareness session was scheduled for second year students on 'Security applications related to Social media'.

PRINCIPAL The Oxford College of Engineering Bommanahalli, Hosur Road

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Circular

TOCE/EST/03/2022-23/032

Date: 6/02/2023

To

All Members, Internal Complaints Committee, The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 8th February 2023 at 11:00am in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To review on MoM and understand the cases if any.

2. To evaluate the actions taken up to redress the grievances of students.

PRINCIPAL The Oxford College of Engineering Bommanahalli, Hosur Road

Bengaluru-560 068

Copy to:-

Chairperson.

All members of Internal Complaints Committee.



8thFebruary 2023 at 11:00am

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 8th February 2023 at 11:00am in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	Designation	Position	Signature
	Dr.N.Kannan	Principal	Chairperson	4
	Dr.Manju Devi	HOD-ECE	Member	1 man A
		2 2 1	Secretary	3 40
	Dr.Pallavi S G	Prof- Engg	Member	1 Duly
		Chemistry		1/
	Prof. Bheemeshwara Reddy	Head- Corporate	Member	12/2
		Relations		Juma
	Prof. Seema	AP- MTE	Member	No.
	Mrs. Christy Abraham	Social Work	Member	CM.
		Professional-NGO	36 whom	Cul /
	Mr. Sunil	Legal Officer	Member	Buil
	Student Member	UG/PG	Member	8 miles

Agenda:

1. To review on MoM and understand the cases if any.

2. To evaluate the actions taken up to redress the grievances of the students.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to second year students on 'Security applications related to Social media'.
- It is observed that no grievances were reported.

Decisions Taken:

- To create awareness among students about the importance of Internal Complaints Committee.
- Mentors were entrusted the responsibility and asked to counsel their respective mentees.

Action Taken:

An awareness session was scheduled for first year girl students of all departments on Scholarships for their education.

> The Oxford College of Engineering Bemmanahahi, Hosur Road

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Circular

TOCE/EST/03/2022-23/155

Date: 15/06/2023

To

All Members, Internal Complaints Committee, The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 20th June 2023 at 2:00pm in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To discuss about activities for the awareness of CICC.

2. To motivate students to come forward and report regarding their problems.

Copy to:-

Chairperson. All members of Internal Complaints Committee. The Oxford College of Engineering Bommanahalli, Hosur Road Bengaluru-560 068



20thJune 2023 at 2:00pm

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 20th June 2023 at 2:00pm in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	present during the meeting.			
		Designation	Position	Signature /	
1	Dr.N.Kannan	Principal		Signature	
2	Dr.Manju Devi		Chairperson	9	
-	Di.ivialiju Devi	HOD-ECE	Member		
3	D D II		Secretary	Mary	
3	Dr.Pallavi S G	Prof- Engg	Member	1011	
		Chemistry		Falls	
4	Prof. Bheemeshwara Reddy	Head- Corporate	Member	No.	
		Relations		1.3	
5	Prof. Seema	AP- MTE	Member	Juma	
6	Mrs. Christy Abraham	Social Work	Member		
		Professional-NGO		CAL	
7	Mr. Sunil	Legal Officer	Member	Guril	
8	Student Member	UG/PG	Member	Sunt	

Agenda:

- 1. To discuss about activities for the awareness of CICC.
- 2. To motivate students to come forward and report regarding their problems.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to first year girl students on Scholarships for their education.
- Chairperson said to arrange sessions for motivating the students to come forward and report regarding their problems by discussing about CICC.
- It is observed that no grievances were reported.

Decisions Taken:

- To educate the students about CICC and make sure the students are not affected by any problems.
- The members of CICC were asked to create awareness among students by meeting them at regular intervals.
- All faculty members were entrusted the responsibility to take care of the students.

Action Taken:

To ensure TOCE as Grievance free campus.

The Oxford College of Engineering Bommanahalli Hosur Road Bengalury-560 068