



CHILDREN'S EDUCATION SOCIETY (Regd.)
Administrative Office-1st Phase JP Nagar, Bengaluru - 560 078 ☎: 088 3041 0501 - 502

THE OXFORD COLLEGE OF ENGINEERING

(Recognized by the Govt. of Karnataka, Affiliated to Visvesvaraya Technological University, Belagavi & Approved by AICTE, New Delhi, Accredited by NAAC, A & NBA, New Delhi and Recognized by UGC Under Section 2(f) Bommanahalli, Hosur Road, Bengaluru - 560068 ☎: 088 30219601-602, Fax: 088 - 30219621, 30219619 E-mail: main@oxford.edu Web: www.oxford.edu

TOCE/EST/06/2022-23/177

2/08/2022

CIRCULAR

This is to inform that, College Internal Complaints Committee has been constituted for 2022-23 with the following members.

Sl.NO	Name of the Member	Designation	Position
1	Dr. N.Kannan	Principal	Chairperson
2	Dr. Manju Devi	HOD-ECE	Member Secretary
3	Dr. Pallavi S G	Prof- Engg Chemistry	Member
4	Prof. Bheemeshwara Reddy	Head- Corporate Relations	Member
5	Prof. Seema	AP- MTE	Member
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member
7.	Mr. Sunil	Legal Officer	Member
8.	Student Member	UG/PG	Member

The Committee shall be responsible to ensure that grievances are dealt with effectively in accordance with the Grievance Procedures.


Principal

PRINCIPAL

The Oxford College of Engineering
Bommanahalli, Hosur Road
Bengaluru-560 068

Copy to:

1. The Chairman, The Oxford Educational Institutions
2. All HODs, TOCE
3. Concerned Members
4. Notice
5. Office



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Administrative Office: 1st Phase JP Nagar, Bengaluru - 560 078 ☎: 080-3041 0501 - 502

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2(f) Bommanahalli, Hosur Road, Bangalore - 560068. ☎: 080 -30219601/602, Fax: 080 - 26730661/ 30219629 E-mail:
examprincipal@theoxford.edu Web: www.theoxford.edu

Circular

TOCE/EST/03/2022-23/178

03-08-2022

To

All Members,
Internal Complaints Committee,
The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 8th August 2022 at 2:00pm in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. Objectives of constitution of Internal Complaints Committee.
2. To plan activities for the year 2021-22.

Copy to:-

Chairperson.
All members of Internal Complaints Committee.

Principal

PRINCIPAL

The Oxford College of Engineering
Bommanahalli, Hosur Road
Bengaluru-560 068



Minutes of Meeting Internal Complaints Committee

8th February 2023 at 11:00am

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 8th February 2023 at 11:00am in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	Designation	Position	Signature
1	Dr.N.Kannan	Principal	Chairperson	
2	Dr.Manju Devi	HOD-ECE	Member Secretary	
3	Dr.Pallavi S G	Prof- Engg Chemistry	Member	
4	Prof. Bheemeshwara Reddy	Head- Corporate Relations	Member	
5	Prof. Seema	AP- MTE	Member	
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member	
7	Mr. Sunil	Legal Officer	Member	
8	Student Member	UG/PG	Member	

Agenda:

1. To review on MoM and understand the cases if any.
2. To evaluate the actions taken up to redress the grievances of the students.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to second year students on 'Security applications related to Social media'.
- It is observed that no grievances were reported.

Decisions Taken:

- To create awareness among students about the importance of Internal Complaints Committee.
- Mentors were entrusted the responsibility and asked to counsel their respective mentees.

Action Taken:

- An awareness session was scheduled for first year girl students of all departments on Scholarships for their education.

Principal

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Bommanahalli, Hosur Road
Bengaluru-560 068



Circular

TOCE/EST/03/2022-23/204

Date: 10/11/2022

To

All Members,
Internal Complaints Committee,
The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 15th November 2022 at 11:00am in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To review and discuss the grievance cases if any.
2. To review those grievances are dealt with effectively in accordance with the Grievance Procedures.


Principal

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The Oxford College of Engineering
Bommanahalli, Hosur Road
Bengaluru-560 068

Copy to:-

Chairperson.
All members of Internal Complaints Committee.



Minutes of Meeting Internal Complaints Committee

15th November 2022 at 11:00am

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 15th November 2022 at 11:00am in the Board Room. The following members were present during the meeting.

SI.NO	Name of the Member	Designation	Position	Signature
1	Dr.N.Kannan	Principal	Chairperson	
2	Dr.Manju Devi	HOD-ECE	MemberSecretary	
3	Dr. Pallavi S G	Prof- Engg Chemistry	Member	
4	Prof. Bheemeshwara Reddy	Head- Corporate Relations	Member	
5	Prof. Seema	AP- MTE	Member	
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member	
7	Mr. Sunil	Legal Officer	Member	
8	Student Member	UG/PG	Member	

Agenda:

1. To review and discuss the grievance cases if any.
2. To review those grievances are dealt with effectively in accordance with the Grievance Procedures.

The following points were discussed during the meeting:

- Chairperson welcomed all the committee members and explained about the objectives of Internal Complaints committee.
- Chairperson discussed the roles of members and the way to handle if any complaints arise and to take immediate action for the complaints of students.

Decisions Taken:

- To create awareness among students about the objectives of forming Internal Complaints Committee.
- Class teachers were entrusted the same.
- To display details of Internal Complaints Committee in all departments.
- An awareness session was scheduled for second year students on 'Security applications related to Social media'.

Principal

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enquiryprincipal@theoxford.edu Web: www.theoxford.edu

Circular

TOCE/EST/03/2022-23/032

Date: 6/02/2023

To

All Members,
Internal Complaints Committee,
The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 8th February 2023 at 11:00am in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To review on MoM and understand the cases if any.
2. To evaluate the actions taken up to redress the grievances of students.


Principal

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Bengaluru-560 068

Copy to:-

Chairperson.
All members of Internal Complaints Committee.



Minutes of Meeting Internal Complaints Committee

8th February 2023 at 11:00am

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Agenda:

1. To review on MoM and understand the cases if any.
2. To evaluate the actions taken up to redress the grievances of the students.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to second year students on 'Security applications related to Social media'.
- It is observed that no grievances were reported.

Decisions Taken:

- To create awareness among students about the importance of Internal Complaints Committee.
- Mentors were entrusted the responsibility and asked to counsel their respective mentees.

Action Taken:

- An awareness session was scheduled for first year girl students of all departments on Scholarships for their education.

Principal

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Circular

TOCE/EST/03/2022-23/155

Date: 15/06/2023

To

All Members,
Internal Complaints Committee,
The Oxford College of Engineering.

Subject: Internal Complaints Committee

Sir/Madam,

A meeting of Internal Complaints Committee, The Oxford College of Engineering will be held on 20th June 2023 at 2:00pm in Board Room.

Kindly make it convenient to attend the same. The agenda of the meetings will be as follows:

AGENDA:

1. To discuss about activities for the awareness of CICC.
2. To motivate students to come forward and report regarding their problems.

Principal

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The Oxford College of Engineering
Bommanahalli, Hosur Road
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Copy to:-

Chairperson.
All members of Internal Complaints Committee.



Minutes of Meeting Internal Complaints Committee

20th June 2023 at 2:00pm

The Internal Complaints Committee meeting of The Oxford College of Engineering was held on 20th June 2023 at 2:00pm in the Board Room. The following members were present during the meeting.

Sl.NO	Name of the Member	Designation	Position	Signature
1	Dr.N.Kannan	Principal	Chairperson	
2	Dr.Manju Devi	HOD-ECE	Member Secretary	
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5	Prof. Seema	AP- MTE	Member	
6	Mrs. Christy Abraham	Social Work Professional-NGO	Member	
7	Mr. Sunil	Legal Officer	Member	
8	Student Member	UG/PG	Member	

Agenda:

1. To discuss about activities for the awareness of CICC.
2. To motivate students to come forward and report regarding their problems.

The following points were discussed during the meeting:

- Chairperson reviewed the minutes of the previous meeting and discussed with the committee regarding the effectiveness of the awareness session given to first year girl students on Scholarships for their education.
- Chairperson said to arrange sessions for motivating the students to come forward and report regarding their problems by discussing about CICC.
- It is observed that no grievances were reported.

Decisions Taken:

- To educate the students about CICC and make sure the students are not affected by any problems.
- The members of CICC were asked to create awareness among students by meeting them at regular intervals.
- All faculty members were entrusted the responsibility to take care of the students.

Action Taken:

- To ensure TOCE as Grievance free campus.


Principal

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